

ELLEN SULZYCKI

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EDUCATION

Doctor of Philosophy in Language Literacy and Culture

Expected 2026

University of Massachusetts | Amherst MA

Master of Science in Library and Information Science

2015

Simmons University | Boston MA

Bachelor of Arts in Art History

2011

University of Massachusetts | Amherst MA



EXPERIENCE

Children's Services Supervisor

Springfield City Library | Springfield MA | May 2018 -

- Implement and coordinate services, outreach, and programming for youth and families of Springfield, an urban city with population of 155,000 residents. Supervise Children's Librarians (4) at Central Branch.
- Oversee purchasing of youth materials for all Springfield City Library locations totaling over \$90,000.
- Engage and partner with community groups and schools for outreach events, storytimes, and other activities; serving more than 1,700 people per year outside of the library.
- Lead Early Literacy Team of librarians in programming for children birth to 5 and families.
- Assist Manager of Public Services in training, coordinating professional development, evaluation, and discipline of staff.
- Compose departmental reports, policies, and procedures.

Adjunct Professor

Elms College | Chicopee MA | Mar 2018 - Apr 2019

- Instructed two courses of Multicultural Children's Literature during Spring Semesters.
- Employed a variety instructional methods to keep course fresh and engaging.
- Designed lesson plans and assignments to maximize course outcomes.
- Provided in-person and online instruction to non-traditional students.

Reference Librarian

Springfield City Library | Springfield MA | Jul 2016 - May 2018

- Provided reference services, technology instruction, and readers' advisory for patrons of all ages at a busy branch library.
- Worked collaboratively with community organizations, with funding from the National Library of Medicine, to institute health programming and services at the library.
- Collaborated with schools and community organizations on special programming.
- Planned and conducted children's and teen programming.
- Supervised interns and volunteers.
- Attended weekly community policing meetings as library representative.

Children's and Young Adult Department Assistant

Forbes Library | Northampton MA | Aug 2014 - Jul 2018

- Managed daily operation of children's circulation and reference desk.
- Implemented creative and educational programming for youth from toddler to teen.
- Selected materials for collection development and maintenance.
- Held responsibility for publicity for the department including print and social media.
- Provided ongoing readers' advisory to young people and families.
- Supervised work-study students from nearby Smith College.

Temporary Library Associate

Bay Path University | Longmeadow MA | Feb 2014 - Aug 2014

- Functioned as assistant to Library Director Michael Moran.
- Ensured all acquisition functions for library materials.
- Produced financial reports to track allocated funds for materials budget.
- Established and maintained effective relationships with vendors.
- Managed ordering of supplies for library services, programs, and offices.

Teen and Tween Coordinator

Meekins Library | Williamsburg MA | Jan 2013 - Aug 2014

- Maintained an inviting and safe environment for adolescents.
- Facilitated weekly Teen Advisory Board and other programming.
- Advocated and improved services for young adult patrons.
- Prepared new books for the collection by covering and adding stickers.
- Supported all functions of circulation desk.

VOLUNTEERING

School Library Volunteer

Jackson Street School | Northampton MA | Nov 2015- May 2016

- Assisted in catalog digitization by barcoding each item in collection and creating records in new ILS system.
- Assessed each material item based on CREW guidelines in collection overhaul.
- Shelved, shifted, and organized library materials.
- Aided library staff with classroom visits.

KEY COMPETENCIES

Library Skills

- Community Outreach
- Grant Writing
- Early Literacy
- Readers' Advisory
- Reference Assistance
- Summer Reading Coordination
- Storytime
- Strategic Planning
- Technology Instruction
- Training and Professional Development

Computer Skills

- Baker and Taylor Titlesource 360
- Evergreen ILS
- Google Apps
- HTML & CSS
- Ingram IPage
- LibraryAware
- MS Office Suite
- WordPress
- WorldShare Management Services
- YBP Ordering

GRANTS & AWARDS

National Network of Libraries of Medicine-New England Region

Community Engagement Project: Project Wellness (2018) - \$3,500

Urban Libraries Innovation Award

Honorable Mention: Planting the Seeds of Health Literacy (2017)

Springfield Safe Neighborhoods Initiative

Certificate of Appreciation (2017)

National Network of Libraries of Medicine-New England Region

Community Engagement Project: Health in the Square (2016 - 2017) - \$8,000

CONFERENCE PRESENTATIONS

Community Engagement Panel

*North Atlantic Health Sciences Libraries
Nov 2019*

Process Art at Your Library

*Massachusetts Library Association
May 2019*

In It Together

*Massachusetts Library Association
May 2018*

Blossoming Opportunities: Making Organic Connections

*New England Library Association
Nov 2017*

Health Happens Here

*New England Library Association
Nov 2017*



PUBLICATIONS

Kelley, C. and Sulzycki, E. "Hoop City Blooms: Mason Square Community Garden and Public Health Initiative" Library Collaborations and Community Partnerships: Enhancing Health and Quality of Life. Ed. Henry Cunningham, Ed. Fannie Cox. Routledge Taylor & Francis Group, 2020.



PROFESSIONAL AFFILIATIONS

American Library Association

Member, 2015-

Association for Library Service to Children

Member, 2015 -

Quicklists Consulting Committee, 2018 -2020

Massachusetts Library Association

Member 2015-

Youth Services Section Member at Large, 2018 -

Massachusetts Library System

Executive Board Director, 2021 -